

# Food Drive Registration Form

Second Harvest Food Bank of Greater New Orleans and Acadiana

Thank you for your interest in hosting a food drive to benefit Second Harvest Food Bank of Greater New Orleans and Acadiana. The following form will provide us with the information required so you can get added to our food drive calendar, receive materials to host and promote a successful food drive and get started right away!

Please complete this form and return it before you begin your food drive:

**Attention Tracey Owsalt**

**Fax: 504.733.8336**

**Scan and email to: [fooddrives@secondharvest.org](mailto:fooddrives@secondharvest.org)**

Contact Person: \_\_\_\_\_

Organization: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email: \_\_\_\_\_

Start of Food Drive: \_\_\_\_\_ End of Food Drive: \_\_\_\_\_

Expected pounds goal? \_\_\_\_\_ (1 canned good = 1 lb, 6 lbs. = 5 meals)

Location(s) of Drive: \_\_\_\_\_

\_\_\_\_\_

- We will use our own boxes.
- We will need to pick up provided food boxes at Second Harvest warehouse.
- I will drop off donation/collection at the Food Bank after the food drive.
- I would like Second Harvest to pick up the food after the food drive.

If the amount of food your drive collected is less than 25 boxes or 750 lbs., please make every attempt to deliver the food to Second Harvest yourself. This allows the Food Bank to save on fuels costs and valuable volunteer resources.

***Thank you for your support!***

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Office Use Only

Food Drive Registration # \_\_\_\_\_ Donor ID# \_\_\_\_\_

Donation Date: \_\_\_\_\_ Weight: \_\_\_\_\_ lbs. / \$ \_\_\_\_\_

Notes: \_\_\_\_\_



**Second Harvest Food Bank**  
Greater New Orleans and Acadiana

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